UNESCO

United Nations
Educational, Scientific and
Cultural Organization

UNESCO King Hamad Bin Isa Al-Khalifa Prize for the Use of Information and Communication Technologies (ICTs) in Education 2015

Pedagogical Innovation in Using ICT in Teaching and Learning

Submission Form
(to be returned no later than 10 November 2015)

Title of programme/project:

Name of implementing organization or individual:

Country:

Programme duration
Started at (month/year):   Ended at (month/year):   Or ongoing: ☐

Type of organization: National Government ☐   National NGO ☐   International NGO ☐
                          Other National Institution ☐
     Other (Local branch of National NGO, Private body, Trade Union, Religious mission, etc.). ☐ Please
     specify

Operating in: Region ☐ Country ☐ District ☐ Province ☐ School ☐ Community ☐
Other ☐   Please specify

Main partner(s):

Name of contact person:

Job title (or position):

Full address:	Country:
Telephone (with country code):	Website, if any:

E-Mail:

Please provide basic information about the implementing organization or individual:

Describe the vision and rationale of the programme/project, the main goal on the quality of learning and/or the particular problem/s it seeks to address, and the pedagogical innovation of using ICT to achieve the goal or address the problem/s:

a. Specific objectives (150-300 words)	List and explain the specific objectives of the programme/project:
b. Outreach	**Main target group(s):** ☐ Pre-school children, please specify the grade level: ☐ Primary or secondary school students, please specify the grade level: ☐ TVET school students, please specify the grade level and subject

	areas: ☐ Higher education students, please specify the grade level and subject areas: ☐Out-of-school youth and/or adults, please specify the age range and main background: ☐ Specific focus on women and girls? If yes, please specify: ☐ Specific focus on people with disabilities? If yes, please specify: ☐ Specific focus on indigenous peoples or minority groups? If yes, please specify: ☐ Other, please specify
	How are the learners' needs determined? Please describe:
	Number of locations/class where the programme is running:
	Number of participants reached annually:
	Number of participants reached by the programme since its inception:
c. Programme Delivery	**Teaching-learning methodology**
	How is teaching-learning methodology determined to achieve the goal or address the problem/s? Please describe:
	What kind of teaching methodology is applied? Please describe:
	E-Learning environment
	How is e-learning environment determined to respond to learners' needs and to enable/innovate the teaching-learning methodology? Please describe:
	What type of main digital devices and internet connectivity has the implementing organization/individual provided for teachers/facilitators? Please specify:
	What type of main digital devices and internet connectivity has the implementing organization/individual provided for learners? Please specify:
	Does the implementing organization/individual developed strategies to make use of household or personal digital devices and internet connectivity? If yes, please specify:
	Structure and organization of learning
	If the pedagogical innovation of using ICT is integrated in the existing programmes of study, please respond to questions (1.1)-(1.8).
	1.1 What is the existing programme of study? Please specify the main topics covered and main learning outcomes:
	1.2 What is the duration of the programme of study?
	1.3 What is the division between teaching and learning hours of the programme of study?
	1.4 What is the average number of learners per class/group?
	1.5 What are the main pedagogical methodologies of using ICT in the programmes of study? Please describe:
	1.6 The frequency of teachers' pedagogical use of ICT: ☐Almost every lesson/unit ☐Once a week ☐Once a month ☐No more than 3 times per semester ☐Others, please specify:
	1.7 The frequency of learners' use of ICT: ☐Almost every lesson/unit ☐Once a week ☐Once a month ☐No more than 3 times per semester ☐Others, please specify:

1.8 What are the main locations/spaces of learners' pedagogical use of ICT?
If new e-learning activities are developed, please respond to questions (2.1)-(2.8)
2.1 Please specify the main topics and main learning outcomes of the newly designed e-learning activities:
2.2 What is the duration of the e-learning activities per semester? What is the duration of the learning activities in total?
2.3 What is the division between teachers' lecture/facilitation and learners' learning and other activities?
2.4 How does the implementing organization/individual manage to make the needed teaching and learning hours available?
2.5 What are the main pedagogical methodologies used to organize the e-learning activities? Please describe:
2.6 What is the average number of learners per class/group?
2.7 Please specify the frequency and main purposes of learners' use of ICT:
2.8 What are the main locations/spaces of learners' pedagogical use of ICT?
Online content and digital materials
Is the online content used? If yes, please describe how the online content is selected:
What kind of digital material is being re-used and from where? Please describe:
Does the programme use newly developed digital materials? If yes, please describe how and by whom the digital materials are developed:
How is the quality of the newly developed material ensured? Please describe:
Does the programme/project adopt any kind of open license? If yes, please describe:
Language(s) of instruction
☐ Official language of the country, please specify: ☐ Local language, please specify: ☐ Other, please specify:
Assessment, recognition, validation and accreditation of learning outcomes
How are the learning outcomes assessed? Please describe:
Does the programme issue any certification? If yes, describe how:
Does the programme/project use any ICT to facilitate the assessment of the learning outcomes? If yes, please describe:
Teachers/facilitators
How many teachers are needed for the entire duration of the programme/project?
What is the learner/teacher ratio?
What kind of knowledge and skills does the teacher/facilitator need to master in order to deliver the programme/project?

	Institutional **programme support**
	What kind of support has the school/institutional leader provided to implement the programme/project?
	Does the programme/project provide training/coaching for teachers/facilitators? If yes, describe how:
	Does the programme/project provide incentives for teachers/facilitators? If yes, describe how:
d. Innovative Features (Maximum 300 words)	List and describe the innovative features of the programme/project:

6. Programme Results (300-500 words)

List and describe the achievements of the programme/project:

7. Monitoring and Evaluation (200-400 words)

Do you, your organization, or a separate organization undertake monitoring and evaluation of the programme/project during its implementation? If yes, explain how:

8. Sustainability (200-400 words)

Describe how the programme/project promotes sustainability (in terms of financial sustainability and/or local capacity to sustain the programme/project):

Is the programme/project being replicated elsewhere or scaled-up? If yes, please describe:

9. Challenges and Constraints

List the main challenges and constraints encountered:

10. Additional Information

List any sources from which information regarding the programme/project is available:

11. Please list here documents in the following categories that will be sent to the Prize Secretariat to accompany this application. If it's too large to be sent, please provide the URL in the corresponding categories.

Documents, films, audiovisual material available about the programme:

Published research studies / reports available about the programme:

Internal or external evaluations of the programme, reports on impact assessments:

Teaching and learning material:

Date of submission form completion (MM/DD/YYYY):

ANNEX I

STATUTES OF THE UNESCO KING HAMAD BIN ISA AL-KHALIFA PRIZE FOR THE USE OF INFORMATION AND COMMUNICATION TECHNOLOGIES IN EDUCATION

Article 1 – Purpose

The purpose of the UNESCO King Hamad Bin Isa Al-Khalifa Prize for the Use of Information and Communication Technologies in Education is to reward projects and activities of individuals, institutions, other entities or non-governmental organizations for excellent models, best practice, and creative use of information and communication technologies (ICTs) to enhance learning, teaching and overall educational performance. The objective of the Prize is in conformity with UNESCO's policies and is in line with the Organization's Strategic Objectives 1, 2, and 9, as laid out in the Medium-Term Strategy for 2014-2021, namely: "supporting Member States to develop education systems to foster high quality and inclusive lifelong opportunities for all"; "empowering learners to be creative and responsible global citizens"; and "promoting freedom of expression, media development and access to information and knowledge".

Article 2 – Designation, amount and periodicity of the Prize

2.1   The Prize shall be entitled "UNESCO King Hamad Bin Isa Al-Khalifa Prize for the Use of Information and Communication Technologies in Education".

2.2.   The Prize shall be funded by the Government of the Kingdom of Bahrain and shall consist of a one-time contribution sum of US $758,600, which shall cover both the monetary value of the Prize and the costs of administering the Prize. Any interest that may accrue will be added to the overall contribution. As determined by the Director-General and in consultation with the Donor, the Prize shall consist of a sum of US$ 50,000 to be equally divided between two prize-winners.

2.3   All funds received and the interest accrued thereon shall be kept in a special interest-bearing account for the Prize (see Financial Regulations in Annex II).

2.4   The full staff support and operating/management costs of the Prize, including all costs related to the award ceremony and public information activities, estimated at a maximum of US $458,600, shall be fully covered by the Government of the Kingdom of Bahrain. To this end, the Director-General shall determine a mandatory overhead cost amount to be applied and charged against the funds in the Special Account, which is to be established under the Financial Regulations of the Prize.

2.5   The Prize shall be awarded every year for a six-year period, starting from the 2015 edition of the Prize, it being understood that this period may be adjusted to take into consideration fluctuations in administration costs.

Article 3 – Conditions/Qualifications of candidates

Candidates shall have made a significant contribution to the creative use of information and communication technologies (ICTs) to enhance learning, teaching and overall educational performance. Prizes may be conferred upon individuals, institutions, other entities or non-governmental organizations.

Article 4 – Designation/Selection of the prize-winners

The two prize-winners shall be selected by the Director-General of UNESCO on the basis of the assessments and recommendations made to her by a jury.

Article 5 – Jury

5.1   The Jury shall consist of five independent members, being personalities with a recognized reputation in the field covered while also taking into consideration the need for equitable geographical distribution, gender equality and the principle of non-payment of honoraria. They shall be appointed by the Director-General for a period of two-years, eligible for re-election for a maximum term of three consecutive two-year periods. Representatives and alternates of Members of the Executive Board cannot be appointed as jurors. Jurors involved in a real or potential conflict of interest shall recuse themselves from further deliberations or be asked by the Director-General to do so. The Director-General may replace members of the Jury for reason.

5.2   The Jury shall elect its own Chair and Deputy Chair. Members shall receive no remuneration for their work, but will receive allowances for travel and accommodation, where required. A quorum of three jurors present will be required for Jury deliberations to proceed. The working languages for deliberations by the Jury shall be English and French.

5.3   The Jury shall conduct its business and deliberations in conformity with these Statutes, and shall be assisted in the performance of its task by a member of the UNESCO Secretariat designated by the Director-General. Decisions shall be taken by consensus to the extent possible, and otherwise by secret ballot until a simple majority is obtained. A member shall not take part in a vote concerning a nomination from his or her country.

5.4   The Jury shall meet once every year.

5.5   The Jury shall send an assessment of nominations and accompanying recommendations to the Director-General of UNESCO no later than 20 November of the year of the Jury's meeting.

Article 6 – Nomination of candidates

6.1   When UNESCO has received the funding of the Prize, as indicated in Article 2 above, the Director-General of UNESCO shall officially invite the submission of nominations to the Secretariat of the Prize by 30 September every year from the governments of Member States, in consultation with their National Commissions, as well as from the non-governmental organizations maintaining official partnerships with the Organization and active in the field covered by the Prize.

6.2   Nominations shall be submitted to the Director-General by the governments of Member States, in consultation with their National Commissions, and by non-governmental organizations maintaining official partnerships with UNESCO. A self-nomination cannot be considered.

6.3   Each nomination shall be accompanied by a written recommendation, which shall include, in English or French, *inter alia*:

    (a)   a description of the candidate's background and achievements;

    (b)   a summary of the work or the results of the work, publications and other supporting documents of major importance, submitted for consideration;

    (c)   a definition of the candidate's contribution to the Prize's objectives.

Article 7 – Procedure for the awarding of the Prize

7.1   The Prize shall be awarded by the Director-General at an official ceremony held for that purpose at UNESCO Headquarters in January, the date to be mutually agreed upon. UNESCO shall present to the prize-winners a cheque for the amount of the Prize as well as a diploma. UNESCO shall officially announce the names of the prize-winners.

7.2   If a work being rewarded has been produced by two or more persons, the Prize shall be awarded to them jointly. In no case may a prize amount be divided between more than three persons.

7.3   The prize winners, if possible, shall give a lecture on a subject relevant to the work for which the Prize has been awarded. Such a lecture shall be organized during or in connection with the Prize ceremony.

7.4   The work produced by a person since deceased shall not be considered for the Prize. If, however, a prize winner dies before he or she has received the Prize, then the Prize may be presented posthumously.

7.5   Should a prize winner decline the Prize, the jury shall submit a new proposal to the Director-General.

Article 8 – Sunset clause – mandatory renewal of the Prize

8.1   Six months prior to the agreed end of the term of the Prize, the Director-General of UNESCO together with the donor will undertake a review of all aspects of the Prize and decide about its continuation or termination. The Director-General will inform the Executive Board of UNESCO about the results of this review.

8.2   In case of termination of the Prize, the use of any unspent balance of funds shall be determined by the Director-General, in accordance with the Financial Regulations of the Prize.

Article 9 – Appeals

No appeals shall be allowed against the decision of UNESCO with regard to the award of the Prize. Proposals received for the award of the Prize may not be divulged.

Article 10 – Amendments to the Statues of the Prize

Any amendment to the present Statutes shall be submitted to the Executive Board for approval.

HOW TO APPLY – GUIDELINES AND CHECKLIST

THE UNESCO KING HAMAD BIN ISA AL-KHALIFA PRIZE FOR THE USE OF INFORMATION AND COMMUNICATION TECHNOLOGIES (ICTs) IN EDUCATION

- Established in 2005, sponsored by the Government of the Kingdom of Bahrain

- Consists of a sum of US$50,000 (a cheque and a diploma) to be equally divided between two prize winners

WHO CAN ENTER?

The Prize is awarded to individuals, institutions, other entities or non-governmental organizations for excellent models, best practice, and creative use of information and communication technologies (ICTs) to enhance learning, teaching and overall educational performance.

Presentation of candidatures and submission of nominations

Candidatures must be presented by the government of a Member State of UNESCO or an international non-governmental organization, maintaining formal consultative relations with UNESCO and active in the relevant fields covered by the Prize. Each government or international non-governmental organization is entitled to nominate only three candidates per year. A self-nomination cannot be considered.

Eligibility criteria

The Prize shall be awarded to individuals, institutions, other entities or non-governmental organizations in recognition for projects/activities demonstrating effective and innovative use of ICTs, which:

- have a multiplier effect at local, national or regional level by reaching the greatest possible number of learners and raising the quality of teaching and learning;

- result in the development of original teaching and learning materials/products which promote a learner-centred pedagogy and encourage collaboration and networking in an open and flexible environment;

- mainstream the use of technologies in education and their seamless integration into the curriculum at all levels and across disciplines;

- promote the development, adaptation, dissemination and reuse of open educational resources;

- encourage research and development to facilitate accessibility of technologies for all, including marginalized, disadvantaged and vulnerable people;

- address major digital and gender divide issues at local, national or regional level.

In addition, the criteria below shall be taken into consideration:

- duration of projects/activities must be of at least a year to permit an assessment of results and proof of success;
- contribution to local, national and/or regional education priorities and challenges;
- innovation and openness of content and tools;
- collaboration and networking potential;
- leveragability of the project/activity by players in other regions;
- evidence of sustainability for mid- to long-term application;
- success/impact of the respective technology on transforming a particular aspect of education on a small or large scale;
- the project/activity should be a first time nomination for a Prize of this kind.

Selection process

The two prizewinners shall be selected by the Director-General of UNESCO on the basis of the assessments and recommendations made to him by an international jury. The jury, appointed by the Director-General of UNESCO for a renewable period of two years, shall consist of five independent members, of different nationalities and gender.

HOW TO APPLY?

Applications are made by national governments or international non-governmental organizations, maintaining formal consultative relations with UNESCO, which are requested to consider the following steps:

- widely inform all stakeholders involved in ICT-enhanced educational activities about the Prize (public/private educational institutions; local newspapers, radio and TV companies; private companies);
- set up a selection committee or panel to screen the candidates;
- select the most deserving candidates and work with them to prepare their files for submission to UNESCO.

Each nomination shall be accompanied by the submission form.

Deadline for submission: 10 November 2015

Checklist for governments and international non-governmental organizations

Before sending your submission to UNESCO, please check that the following are included:

- the submission form accompanied by its supplementary documents (item 11);
- a letter of endorsement from the government or international non-governmental organization.

WHERE TO SEND THE NOMINATIONS?

The nominations should be sent through your permanent Delegation to UNESCO or your organization to the address below, which can be contacted for any further information:

UNESCO
Unit for ICT in Education
(Secretariat for the UNESCO King Hamad Bin Isa Al-Khalifa Prize for the Use of ICTs in Education)
Division for Policies and Lifelong Learning Systems
Education Sector
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Tel: +33 1 45 68 21 06
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